

JANUARY 5, 2016

MEMORADNUM FROM NITAAC GWAC PROGRAM OFFICE

SUBJECT: FEE REDUCTION AND CAP ON THE NIH CONTRACT ACCESS FEE (NCAF)

The Office of Management and Budget (OMB), encourages federal agencies to use Government Wide Acquisition Contracts (GWACs) to aggregate buying power and streamline the acquisition of Information Technology (IT) products and services. The NCAF reimburses the National Institutes of Health (NIH) for the cost of operating and administering its GWACs.

The NITAAC Program Office is pleased to announce that effective immediately, the NCAF has been reduced for all new Task/Delivery Order Requests (TORs) released on or after January 5, 2016. For CIO-SP3 the fee is reduced from 1% to .65% and CIO-SP3 Small Business from .75% to .55%. Further a cap of \$150,000 applies to any task order base or optional period (not to exceed 12 months) with funding in excess of \$23 million under the CIO-SP3, and \$27 million under the CIO-SP3 Small Business contracts (please see table below).

NCAF CAP Structure effective as of Jan 5th 2016

GWAC	NCAF	Fee Cap	Funding Level	Time Applicability
CIO-SP3	.65%	\$150K	>\$23M	NTE 12 months period
CIO-SP3 Small Business	.55%	\$150K	>\$27M	NTE 12 months period

Please note for all solicitations and subsequent awards issued prior to Jan 5th 2016, including all options thereof, the fee structure indicated in the Memorandum dated Feb 1, 2013 applies (see table below).

NCAF CAP Structure Feb 1, 2013

GWAC	NCAF	Fee Cap	Funding Level	Time Applicability
CIO-SP3	1%	\$150K	>\$15M	NTE 12 months period
CIO-SP3 Small Business	.75%	\$150K	>\$20M	NTE 12 months period

For prompt response to your questions regarding the cap on the NCAF, please contact the NITAAC Customer Support Center at 1.888.773.6542 or NITAACsupport@nih.gov.

Robert Coen

Program Director

National Institutes of Health Information Technology Acquisition and Assessment Center (NITAAC)